CaixaResearch Health Call 2023

Informative session

CaixaResearch
CaixaResearch Health Informative session

• This session be conducted in English as we have participants from many different countries.
• Make sure your microphone and camera are switched off for the entire presentation.
• A live Q&A session will begin once the presentation has finished.
• To be able to ask a question, click on the **Raise Hand** icon under **Reactions** on the bottom menu.
• Once you've been given the floor, connect your microphone and camera and then ask your question.
• Please pay attention to the presentation and the other questions to avoid any repetitions.
• If you have any technical issues, please use the Chat tool.
• You can also send your questions to [healthresearch@fundaciolacaixa.org](mailto:healthresearch@fundaciolacaixa.org).
CaixaResearch Health Information

Helpful documents:
- Rules for participation
- Evaluation guide
- Manual and Tutorial video for submission (Online system)

FAQs

Contact email
healthresearch@fundaciolacaixa.org

Video on the web
## Agenda of the informative session

### FAQs
1. Timeline and pre-eligibility.
2. Proposal highlights.
4. Keywords and evaluation.
5. Eligibility process.

### ONLINE SYSTEM
1. User roles.
2. Invitations.
3. Gantt diagram.
4. References and publications.
Agenda of the informative session

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1. Timeline and pre-eligibility

**TIMELINE**

<table>
<thead>
<tr>
<th>2022</th>
<th>2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>November</td>
</tr>
<tr>
<td>Health 2022 Call open from September 20th to November 15th 2022 (14:00 CET automatic closure).</td>
<td>Eligibility of the submitted proposals.</td>
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<tr>
<td>November</td>
<td>January</td>
</tr>
<tr>
<td>May</td>
<td>June</td>
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<td>Results communication at the end of June 2023.</td>
<td></td>
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<tr>
<td>September</td>
<td>Project execution</td>
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<tr>
<td>from September-December 2023 to September-December 2026.</td>
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**Application pre-eligibility:**

/ <5.5 in any of the 2022 remote evaluation.

/ No granted projects from the 3 previous editions.

/ Host Organizations based in Spain and Portugal.

**FAQs**

No limitation of proposals per organizations and PI/Team members.
2. Proposal highlights (1)

**THEMATIC AREAS**

- Neurosciences
- Oncology
- Infectious diseases
- Cardiovascular and associated metabolic diseases

**Enabling technologies:**

Projects focused on the creation and development of health-facilitating technologies coming from fields such as micro and nanoelectronics, computational science, big data, photonics, nanotechnology, biotechnology, advanced materials or advanced manufacturing, among others. Projects should also be focused to address topics of the four previous thematic areas.

**FAQs**

- Choosing enabling technologies or other areas.
- Equitable budget distribution among thematic areas.
2. Proposal highlights (2)

**TYPE OF PROJECTS**

- **Submitted by one single research organization**
  - Up to €500,000

- **Submitted by 2-5 research organization**
  - Up to €1,000,000

In any of them, Civil Society Organizations (CSO) can be part of the proposal.

**FAQs**

- No pre-defined budget distribution among project types.
- 1 PI per organization (from the HO, only the PL).
- Team members only from participant organizations.
- Role of CSO (non-scientific) versus Partners (scientific)
- For-profit entities only as subcontracted.
- Proposals with no clear benefit of for-profit organizations.
3. Budget concepts

CONCEPTS

a) Direct costs:
   - Personnel
   - Travel
   - Equipment
   - Consumables
   - Publications
   - Dissemination and social engagement activities
   - Other direct costs

b) Indirect costs (overheads):
   A maximum of 10% per Organization of the direct costs of the budget of the grant:
   \[ \text{Indirect costs}_{\text{max}} = 0.1 \times \text{Direct Costs} \]

c) Subcontracting
   - Subcontracting audits
   - Others subcontracting

FAQs

/ Up to 10% of indirect costs.
/ Up to 30% for non-Spanish or Portuguese organizations (total).
/ No limits in the different concepts or among Partners/CSO.
/ Justification of expenses: in personnel, it can be new contracts, salary complements and contracts already paid by the organization.
4. Keywords and evaluation (1)

Keywords will be used to select the peer reviewers with the more suitable expertise for the evaluation of your proposal.

Two important considerations:

1. NIH MeSH* has a tree structure, therefore the keywords are classified on branches hierarchically within the tree.
2. One keyword can be classified in more than one branch.

ILLUSTRATIVE EXAMPLE, “BRAIN NEOPLASMS” CAN BE CLASSIFIED IN DIFFERENT BRANCHES:

a. Nervous System Diseases [C10]
   a.1. Central Nervous System Diseases [C10.228]
       / Brain Neoplasms [C10.228.140.211]

a. Neoplasms [C04]
   b.1. Neoplasms by Site [C04.588]
       / Brain Neoplasms [C04.588.614.250.195]

By selecting Brain Neoplasms (either branch) this and all upper levels will be taken into account to assign the peer reviewers.

By indicating branch, a) (Brain Neoplasms [C10.228.140.211]) your project is more prone to be evaluated by a Neurosciences expert, while selecting branch b) (Brain Neoplasms [C04.588.614.250.195]) it is more prone to be evaluated by an Oncology expert.
4. Keywords and evaluation (2)

**KEYWORDS**

For that reason, **we recommend you to:**

1. **Select the keywords at the lowest level from the MeSH tree*.**
2. **Select only the keyword from the branch that best fits with the thematic of your proposal.**
3. **Do not select the same keyword from different branches if it is not indispensable for the best evaluation of your proposal.**


**Main Keywords** should describe the core of your proposal and will have higher impact in the selection of the reviewers.

**Other important Keywords** should highlight aspects that are not described with the Main Keywords and which can result in important expertise for the revision of the proposal.

**Keyword selection is key for the assignment of the remote reviewers.**
NEW PROCESS: CONTENT ELIGIBILITY

The eligibility process will consist of the following phases:

- **Format eligibility**: ensure fulfilment of the application criteria published in the Rules for Participation of this Call.
- **Content eligibility**: ensure the application is ready to undergo the evaluation procedure. For further details, see the *Eligibility and evaluation guidelines*.

  - Artificial Intelligence (AI) tool that is capable to detect those Proposals with a very low probability of being selected, by analyzing text fields (not including personal data).
  
  - Content eligibility consists in the **revision by experts** of those Applications previously flagged by the AI model. Each of the Proposals flagged by the AI model will be revised by two experts who will confirm if the Application is ultimately dismissed or undergoes the evaluation process.

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1. User roles

APPLICANTS (all participants in the project):

1. **Project Leader (PL)**, principal investigator of the **Host Organization (HO)**: / Submission of the proposal: **before November 15th 14:00 CET**, automatic closure.

2. **Principal Investigator** (PI) of each **Research Performing Organization (RPO)** (only for Consortiums): / Acceptance of the PL invitation to participate in a proposal.

3. **Civil Society Organizations** (CSOs): / Acceptance of the PL invitation to participate in a proposal.

4. **Of the HO**: / **Validation** of all proposals of the HO for submission.

*No need to pre-register. Please, wait for PLs invitation.*

**PROPOSAL PREPARATION**

Use the **validation button** to confirm the information and avoid last minute issues.

⚠️ Please, be aware that a submitted proposal cannot be modified.
ONLINE SYSTEM

2. Invitations (I)

PI OR CSO MUST BE INVITED BY THE PL TO JOIN THE PROJECT TEAM

Alert:
In case you invite an applicant (PI/CSO) that is already in the system, please, remember to send the invitation to the email address used for his/her registration.

Only 1 PI per RPO

We advise you to invite all members of this proposal at once (given that these contacts will need to approve their participation in the proposal).

Removal of any member will require the pre-approval of all other members in the proposal.
2. Invitations (2)

INVITATION ACCEPTANCE REQUIRES 2 STEPS:

1. Accept the invitation to visualize the proposal (link attached in the first email).

2. Accept to participate in the proposal (through the online system after registration).
2. Invitations (3)

TO SUBMIT A PROPOSAL, ALL PROJECT PARTICIPATIONS MUST BE ACCEPTED OR DISCARDED:

In case of **declined or conflicted** invitations, PL must **discard** them from the two steps:

1. **Invitations** section:

   - Only 1 PI per RPO

2. **Table of project** participation acceptance status in the PROJECT TEAM tab:
3. References and publications (I)

**STEP 1: ADD REFERENCES/PUBLICATIONS TO YOUR PROFILE.**

1. First CLICK +ADD publications to start the process.

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**Publications**

Please list a minimum of 1 and a maximum of 5 publications for each P/PL/P. List only the publications that you are including in the "My publications related to the proposal" table of each P/PL/P above. Any change on the Publications list should be manually updated by opening the mentioned table.

Steps for adding Publications to your application:

- Click the +Add Publication button.
- To import manually the required information, save and close the window. Click Save Draft on your application to update in the Publication section.
- To import from PubMed, Web of Science, and Scopus, click Tools button to start Publication Search. Search and select the publications from the list and click the + button. Click the Create Transaction(s) button to add them to the application. Close the window and click Save Draft on your application to update in the Publication section.
- Click the Edit Publication List button to order the list by the display feature (moving them up and down in the list).
- You can always re-order, edit or delete any reference by clicking the Edit Publication List button.

+ Add Publication

No publications were listed by applicant.
3. References and publications (I)

**STEP 1: ADD REFERENCES/PUBLICATIONS.**

2. Click on **TOOLS** to use Pubmed, Scopus or Web of Science in the PUBLICATION SEARCH.

3. Once you **SEARCH**, you can select the relevant reference(s) by checking the box on the left of each reference and clicking on the +.
3. References and publications (2)

**STEP 1: ADD REFERENCES/PUBLICATIONS.**

4. **To add the references** in the system, click on **CREATE TRANSACTION**.

5. **Close the Transaction List window and SAVE DRAFT** to visualize the publications added at the end of the tab. Repeat the process to add more publications.
3. References and publications (3)

STEP 2: ORDER THE REFERENCES/PUBLICATIONS BY DRAG&DROP

Use the EDIT PUBLICATION LIST to order your publications.

- Publications

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Please list a minimum of 1 and a maximum of 5 publications for each PL/PI. List only the publications that you are including in the "My publications related to this application" section.

Steps for adding Publications to your application:

- Click the +Add Publication button.
- To add manually, insert the required information, save and close the window. Click Save Draft on your application to update in the Publications section.
- To import from PubMed, WoS and Scopus, click Tools button to change to Publications Search. Search and select the publications from the list and click the + button in the Publications section.
- Click at Edit Publication List button to order the list by the drag&drop feature (moving them up and down in the list).
- You can always reorder, edit or delete any reference by clicking the Edit Publication List button.

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News in Health 2023:

You are now able to change the order by drag&drop

You can also delete any publication.
3. References and publications (5)

STEP 3: SELECT AND DESCRIBE UP TO 5 PUBLICATIONS OF THE PL AND PI’S (IF APPLICABLE)

Once you have the publications list, go back to My publications related to the proposal under Project leader or PI’s publications related to the proposal:

Fulfill the DOI and significance of the publication:

Any change in STEP 1 or 2 of your publications will not be reflected in the table until you apply those modifications inside the table again (STEP 3).

The number at the publication section appears automatically once you add the DOI.
4. Gantt diagram (I)

In Application Details, assign a number of Work Package to the Task.

**SAVE DRAFT** if you need to continue later with task information and **CONFIRM** to close the task when it is completed.

Tasks need to be confirmed before proposal submission.
4. Gantt diagram (2)

The task will appear in the **Proposal task Gantt Chart**.

Note that once the task is confirmed, you can always do any modification clicking on the left icon of the specific task to REOPEN it. Finally, to generate the **gantt diagram of the proposal** you must press **SAVE DRAFT** in your proposal.

The Gantt diagram will be automatically organized first by workpackage and then by start date. It is not possible to apply any other sorting.
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Thank you for your attention
"la Caixa" Foundation