Full proposal

Anonymity
☐ The proposal is fully anonymous: it contains no references to the research team or the host organization.
☒ Our university will provide data analysis team...
☑ Dr. Smith has 10 years’ experience in this field...
☐ The PL has 10 years’ experience...

☐ It contains no specific references.
☒ As seen in Jones (2004), this field of research...
☑ Existing literature affirms that this field of research...
☒ Our team has previously published articles about this topic (Jones et al. 2016)...
☑ Our team has experience working in this field...

☐ The title of the pdf does not include any information relating to the PL or HO.

Content
☐ It describes the novelty, the scientific soundness, social relevance, feasibility and public engagement of the project.

Format
☐ It is written in font Calibri, size 11 and the text is justified.
☐ The page size is A4 and all margins are set to 2.5 cm.
☐ It has a header containing the acronym, title of the project, name of the PL and name of the HO.
☐ It is written entirely in English.
☐ It is not longer than 15 pages.
☐ All footnotes comply with the same format as the core text.

Research expertise

Content
☐ It describes the expertise, merits, qualifications, certifications and/or credentials that guarantee the PL (and research team) are able to carry out the project.

Format
☐ It is written in font Calibri, size 11 and the text is justified.
☐ The page size is A4 and all margins are set to 2.5 cm.
☐ It has a header containing the acronym, title of the project, name of the PL and name of the HO.
☐ It is written entirely in English.
☐ It is not anonymous.

Public and social sector expertise

Content
☐ It explains the links that the research team and host organization have with relevant institutions outside of academia (public sector, social entities, including at least one non-academic expert who will be involved in the project).

Format
☐ It is written in font Calibri, size 11 and the text is justified.

Budget

The budget uploaded to the platform:
☐ Specifies the total amount required for this project.
☐ Lists how the money will be spent.
☐ Does not ask for more than 100,000 euros from the Social Research Call.
☐ If there is co-funding, it is clearly stated which part of the expenses will be covered by the Social Research grant.
☐ The indirect costs (overheads) do not exceed 10% of the total budget requested.
☐ All staff costs are clearly described, including the number of weekly hours and the hourly rate of the person hired.

Gantt

The Gantt chart uploaded to the platform:
☐ Contains all aspects of the project.
☐ Clearly shows when each task will be completed.
☐ Does not exceed the 24 month limit for this call.